

# Mendon Community School District-Student Admission Verification



Please be advised these requirements are used to ensure consistent applications of school policy and state law. It is not the school's intention to inconvenience parents.

STUDENT NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

Students who qualify for admissions to District school shall be enrolled only when the following documents and information have been submitted and appropriately recorded and/or copied:

**VERIFICATION OF BIRTH DATE**

Acceptable documents: birth certificate, baptismal certificate, court or government records, doctor or hospital records with sworn statement or family records (Bible or Passport).

Date received: \_\_\_\_\_ Received by (initials): \_\_\_\_\_

Confirmation from previous school \_\_\_\_\_ Received by (initials): \_\_\_\_\_

**IMMUNIZATION RECORD**

Date received: \_\_\_\_\_ Received by (initials): \_\_\_\_\_

Confirmation from previous school \_\_\_\_\_ Received by (initials): \_\_\_\_\_

**VERIFICATION OF RESIDENCY**

The address listed below is the true physical residence of the adult(s) legally responsible for the student. If a student is found to have established residency in the Mendon Community School District by using false or inaccurate information, the student is subject to immediate dismissal.

ADDRESS: \_\_\_\_\_  
House number and street
City
Zip Code

Document used to prove residency: \_\_\_\_\_ Date provided \_\_\_\_\_  
 (Deed, rental receipt, tax statement, driver's license, utility bill)  
 Received by (initials): \_\_\_\_\_

Student is living with: \_\_\_\_\_ Relationship to Student \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Who is the legal guardian for this student? (if applicable): \_\_\_\_\_

Should I change my permanent residence and leave the Mendon School District, I understand my child may no longer be eligible to attend Mendon Schools. I promise to notify the District immediately if my residence changes.

\_\_\_\_\_  
 Parent/Legal Guardian Signature Date

**COMPLETE NEXT SECTION ONLY IF YOU DO NOT OWN OR RENT IN THE DISTRICT, OR HAVE NOT BEEN APPROVED FOR ADMISSION VIA THE ST. JOSEPH COUNTY SCHOOLS OF CHOICE PROGRAM.**

This is to certify that I am the parent/legal guardian of the child named above and our current permanent address is the home of: \_\_\_\_\_ where we are living as guests for an estimated time of: \_\_\_\_\_.

\*A signed affidavit from the homeowners is required before the student will be admitted.