

# School Emergency Drill Documentation Form

<b>School Name:</b>	Mendon Elementary			
<b>Type of Drill:</b>	<input type="checkbox"/> Fire Drill	<input type="checkbox"/> Tornado Drill	<input checked="" type="checkbox"/> Lockdown Drill - <i>Phase 1</i>	
<b>Time of Drill:</b>	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change	<input type="checkbox"/> Recess	<input type="checkbox"/> Other Event

<b>School Year:</b> 2022-23	<b>Drill #:</b> 1
<b>9/8/2022</b>	<b>9:01am</b>
<b>Time to Complete Drill</b> 3 minutes, 16 seconds	
<b>Total Participants:</b> 188	

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<b>SIGNATURE</b> <i>Angela Crotser</i>	<b>DATE</b> 9/8/2022
<b>PRINT NAME</b> Angela Crotser	<b>TITLE</b> Principal

<b>Emergency Management Coordinator</b>	<b>NAME / TITLE</b> Erin Goff / Emergency Management Coordinator
<b>Law Enforcement (MSP, County Sheriff, Chief of Police, or designee)</b>	<b>NAME / TITLE</b> Dan Kennedy / Mendon Police Chief
<b>Fire Department (Fire Chief or designee)</b>	<b>NAME / TITLE</b> Alan Avery / Mendon Fire Chief

MCL 29.19 (3) A minimum of 5 fire drills is required for each school year for a school that operates any of grades kindergarten to 12. Three of the fire drills shall be held by December 1 of the school year, and 2 shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.

MCL 29.19 (4) A minimum of 2 tornado safety drills is required for each school year at the schools and facilities described in subsection (1). At least 1 of the tornado safety drills shall be conducted during March of the school year. These drills shall be conducted for the purpose of preventing injuries caused by severe weather.

MCL 29.19 (5) A minimum of 3 drills in which the occupants are restricted to the interior of the building and the building secured is required for each school year at a school that operates any of grades kindergarten to 12. At least 1 of these drills shall be conducted by December 1 of the school year, and at least 1 shall be conducted after January 1 of